Blended Learning Taskforce Meeting
August 7, 2015, 11:00 am

Summary

Present: Amanda Balkhi (student), Dr. M. Bishop, Dr. G. Hack, Dr. S. Hanson, Dr. M. Marsiske, and Dr. C. Prins

- **Orientation Development Update**
  The Taskforce reviewed updates on the assigned components of the Orientation program implementation plan.
  - Dr. Marsiske has lined up three students so far for the student videos.
  - The Taskforce agreed to hold work on section III until the group decides how to stylize the course.
  - There is no more work for section IV since it will be moved to the Teaching Excellence program. There will be a brief introduction of the Teaching Excellence program here instead.
  - **Action Item:** Dr. Hack will determine which faculty to record for videos in fall.
  - **Action Item:** Dr. Hanson will contact Jill Pease to determine the confidentiality issues of using students in classroom footage for a faculty orientation module.
  - **Action Item:** Dr. Hanson will draft the competency checklist and send to the Taskforce for recruiting faculty assistance in the Orientation program.
  - **Action Item:** Dr. Prins will work with the PHHP Curriculum Committee to document bad syllabus stories for the module.

- **Blended Learning Student Survey Review**
  The Taskforce reviewed the student pre-survey from last year and made revisions to the questions for increased clarity and focused information. The survey will go live the Friday before classes begin.
  - **Action Item:** Dr. Hack will email the live survey to faculty teaching Blended Learning courses for distribution to students early on in the semester.

- **Active Follow Up Items**
  - Taskforce members should review the Educational Portfolio template before the next meeting.
  - The Taskforce will look into creating an orientation to blended learning for students. From initial student responses, it is clear that an instructional guide to blended learning would be beneficial.

- **Completed Follow Up Items**
  - The Taskforce reviewed the pre and post survey forms and made revisions so that the surveys can be distributed again this fall semester.

- **Pending Follow Up Items**
• Taskforce members will choose a course and schedule a time with Dr. Hack to work it through the blended learning process.
• Interested faculty will schedule focus groups with Dr. Hack. – This will be addressed in the Teaching Excellence program.
• A handout will be created from student survey responses to assist new blended learning students with best practices and strategies in BL courses.
• The Taskforce will lay out a systematic process for connecting new faculty to resources.
• Dr. Hack will take the next steps to have a broader conversation with UF on copyright and FERPA issues.
• **Next meeting: September 4th, 2015 (The meeting on August 21st is canceled due to the start of fall classes.)**