Blended Learning Taskforce Meeting
March 21, 2014, 11:00 am
Summary

Present: Dr. A. Cantrell, Dr. G. Hack, Dr. C. Harle, Dr. A. Kane, Dr. M. Marsiske, Dr. C. Prins, Dr. K. Von Castel Roberts (by phone)
Absent: Dr. M. Bishop, Ms. S. Griner, Dr. S. Hanson, Dr. J. Pomeranz, Ms. Susan White

1. Dr. Hack provided an update on action points from the previous meeting. He is coordinating with Randy Graff and the HPNP Building Committee to establish a plan for equipment purchases and upgrades. Dr. Marsiske noted that replacing projectors should be a priority as the equipment is degraded. It was also noted that there is an issue with computers in classrooms mapping to users’ share drive. AP: George will follow up on these issues.

2. Dr. Hack led the committee in a review of the syllabus template. The following issues were discussed.
   a. Course objectives / goals. It was suggested that course activities should be numerically linked to learning objectives throughout the syllabus. Dr. Hack reminded the committee that he is available to assist with establishing learning objectives for courses. It was noted that this assistance will be especially beneficial to junior faculty who are building new courses.
   b. Academic integrity sign-off. A discussion followed regarding how to handle and set the right tone. The committee discussed social collaboration versus independent production and agreed that a reassessment of the role of social media and collaborative work habits might be beneficial.
   c. Course technology requirements. It was agreed that this is useful to include. It was also noted that “Sakai” should be replaced with “elearning.”
   d. Statement regarding student health. The boilerplate language needs to be updated and should include link to UMatter WeCare http://www.umatter.ufl.edu/. It was confirmed that colleges are not required to use the exact language in the UF template.

3. It was suggested that it would optimal to have three template options: traditional, online/blended, and flipped.

4. Dr. Hack will present the drop down menus at the next meeting. He also noted that he will update the Blended Learning website with current articles and archive older materials.

5. Next meeting is Friday, April 4.