Blended Learning Taskforce Meeting
October 3, 2014, 11:00 am

Summary

Present: Amanda Balkhi (student), Dr. M. Bishop, Dr. A. Cantrell, Dr. G. Hack, Dr. S. Hanson, Dr. A. Kane, Dr. M. Marsiske, Dr. J. Pomeranz, Dr. C. Prins, Dr. O. Shechtman

- **Follow up on Syllabus and State of the College**
  
  Dr. Hanson provided an update on the two versions of the PHHP Syllabus Template draft.
  
  - The Taskforce agreed that departments may add to and update the template formatting for department-specific accrediting purposes.
  
  - The PHHP Curriculum Committee will now hold all new curriculum submissions to the template standard.
  
  - The Taskforce agreed to develop step-by-step and systematic information to integrate into the new faculty orientation that will encourage the development of online courses.
  
  - **Action Item:** The PHHP Curriculum Committee will solicit feedback on the template from faculty in mid-Spring.

- **Presentations of Information**
  
  Dr. Kane, Dr. Pomeranz, and Michelle presented information on blended learning techniques and tools.
  
  - Dr. Kane presented his short video which encourages faculty to create online lectures and demonstrates the production process. The Taskforce provided feedback on the video and suggested that it be added to a tutorial section on the Blended Learning website.
  
  - Dr. Pomeranz presented two new technology sites, ClassDojo and Top Hat, that facilitate activities in the classroom. Dr. Pomeranz noted that these technologies help instructors manage and follow student progress and participation in blended learning courses.
  
  - Michelle gave a summary of Dr. Bonnie Moradi’s presentation on her graduate course Psychology of Women and how it incorporates diverse topics and activities in a fully online format. Dr. Moradi is a professor of Psychology and the Director of the Center for Women’s Studies and Gender Research.
  
  - The Taskforce discussed ways to disseminate information on new technology and tools that facilitate online course development. Some ideas include a resource page with a categorized and rated list of tools and links, and a summary review of new tools describing their applications, benefits, and any related critiques and tips.

- **Members as Departmental Liaisons**
The Taskforce discussed how members can better serve as departmental representatives for blended learning.

- It was agreed that Taskforce members should take a planned or existing course and work with Dr. Hack to go through the objectives and development for blended learning. This will allow members to better explain blended learning methods and have a stronger sense of instructional design processes.
- **Action Item**: Taskforce members will choose a course and schedule a time with Dr. Hack to work it through the blended learning process.

**Action Items for Follow Up**

- Dr. Hanson will send an email to PHHP faculty announcing the new PHHP syllabus template pending decision on use of blended learning statement.
- Michelle emailed the updated template to Dr. Hack, and it will be uploaded once revisions are made to the Blended Learning website.

**Active Follow Up Items**

- The Taskforce will determine from which level the push for template use will come from. The PHHP Curriculum Committee needs to know how strict the template implementation is in order to guide their review decisions.
- The Taskforce has reviewed the three tutorials and given feedback to Dr. Hack; revisions in process.
- Dr. Hack will draft a plan for developing tutorials and workshops. The Taskforce’s departmental representatives will check with their faculty to determine their instructional design needs. Polls to assess needs may be done at upcoming departmental meetings to bring back to the Taskforce.
- The group will consider finding a higher level public health undergraduate student working with Dr. Moorhouse who may be interested in joining the taskforce.

**Completed Follow Up Items**

- Dr. Hack has revised the Consultation Questions document and will implement it for new consultations.
- Dr. Marsiske and Dr. Cantrell sent their course additions for the Blended Course Table to Dr. Hack.

**Pending Follow Up Items**

- The Taskforce will lay out a systematic process for connecting new faculty to resources.
- Dr. Hack will take the next steps to have a broader conversation with UF on copyright and FERPA issues.
- Dr. Cantrell will report back on the functionality of G-301 for a blended learning course as the fall semester progresses.
- The Taskforce will look at the University of Minnesota’s blended learning program in their Center for Allied Health Programs, since it is similar to our PHHP set-up (http://cahp.umn.edu/blended-online-learning).
- The Taskforce will consider the constellation of trainings and activities that should be required for the blended learning certificate.
- Dr. Hack has requested the taskforce to share assessment tools effectively used in their flipped courses.
• Next meeting: October 31, 2014 (The September 19th meeting was canceled due to scheduling conflicts and the October 17th meeting was canceled due to Homecoming.)

Attachments:

PHHP Syllabus Template
PHHP Syllabus Template with Instructional Comments