Blended Learning Taskforce Meeting
January 9, 2015, 11:00 am

Summary

Present: Dr. M. Bishop, Dr. A. Cantrell, Dr. G. Hack, Dr. C. Harle, Dr. A. Kane, Dr. M. Marsiske, and Dr. C. Prins (by phone)

- **Videos**
  - The Taskforce reviewed shared videos from Dr. Cantrell and Dr. Marsiske.

- **Operational Plan**
  Dr. Hack led a discussion of the operational plan and overarching main goals for the upcoming year to identify priorities for the Taskforce.
  - The Taskforce agreed that big picture outcomes are desired, so it would be important to clearly articulate the Taskforce’s overarching vision.
  - The original charge for the Taskforce was to incorporate blended learning courses into the college’s curricula, and the Taskforce has accomplished this goal.
  - Future goals may include sustaining adoption of blended learning methods at an increasing level, providing college-level support, developing resources and the infrastructure that mitigates the faculty time barrier, and reviewing the transition to make sure the process and resources are working.
  - There should be an effort to increase the scholarship of learning, and the college should serve as a leader in pushing forward a blended learning approach.
  - The Taskforce agreed that there is a need for excellent content delivery with blended learning, and the goal is to create college-level resources to assist with this. The focus should be more on the quality of what is offered than on broadening the reach.

- **Active Follow Up Items**
  - Interested faculty will schedule focus groups with Dr. Hack.
  - A handout will be created from student survey responses to assist new blended learning students with best practices and strategies in BL courses.
  - Dr. Hanson will send an email to PHHP faculty announcing the new PHHP syllabus template pending decision on use of blended learning statement.
  - Michelle emailed the updated template to Dr. Hack, and it will be uploaded once revisions are made to the Blended Learning website.
  - The Taskforce will look into creating an orientation to blended learning for students. From initial student responses, it is clear that an instructional guide to blended learning would be beneficial.
• Dr. Hanson or Dr. Hack will send the Taskforce a list of who has licenses in each department.

• Taskforce members will work with their departments to decide how to distribute the licenses to faculty who need to use them for blended learning courses.

• Taskforce members will choose a course and schedule a time with Dr. Hack to work it through the blended learning process.

• The Taskforce will determine from which level the push for template use will come from. The PHHP Curriculum Committee needs to know how strict the template implementation is in order to guide their review decisions.

• The Taskforce has reviewed the three tutorials and given feedback to Dr. Hack; revisions in process.

• Dr. Hack will draft a plan for developing tutorials and workshops. The Taskforce’s departmental representatives will check with their faculty to determine their instructional design needs. Polls to assess needs may be done at upcoming departmental meetings to bring back to the Taskforce.

• The group will consider finding a higher level public health undergraduate student working with Dr. Moorhouse who may be interested in joining the taskforce.

• **Completed Follow Up Items**

  • Dr. Hanson and Dr. Hack revised the student survey and sent it to the Taskforce for distribution in Spring courses.

• **Pending Follow Up Items**

  • The PHHP Curriculum Committee will solicit feedback on the template from faculty in mid-Spring
  
  • The Taskforce will lay out a systematic process for connecting new faculty to resources.
  
  • Dr. Hack will take the next steps to have a broader conversation with UF on copyright and FERPA issues.
  
  • Dr. Cantrell will report back on the functionality of G-301 for a blended learning course as the fall semester progresses.
  
  • The Taskforce will look at the University of Minnesota’s blended learning program in their Center for Allied Health Programs, since it is similar to our PHHP set-up (http://cahp.umn.edu/blended-online-learning).

  • The Taskforce will consider the constellation of trainings and activities that should be required for the blended learning certificate.

  • Dr. Hack has requested the taskforce to share assessment tools effectively used in their flipped courses.

• **Next meeting: January 23rd, 2015**